

In this document, I explain *which* components of CS171 will be adapted because of the on-going COVID-19 pandemic and *how*.

The originally scheduled mode of instruction for this class is **in-person**. However, per [campus guidance](#), the first two weeks of the Winter 22 quarter will be online (in which case the “ONLINE Lectures” section applies), and in-person instruction will resume after that, unless further updates state otherwise (in which case the “IN-PERSON Lectures” section applies).

Given the complexity of the situation and the high degree of uncertainty, we may need to alternate between the two modes of instruction, which may pose additional challenges.

I would like to stress that if at any point you find yourself struggling (with the class or in general), please do not hesitate to reach out to me. I will be very happy to help if I can, or point you to campus resources who can help if I cannot.

IN-PERSON Lectures:

When the instruction mode is in-person, we will be meeting in the assigned classroom during the assigned times of the class, following the latest campus health and safety guidelines. Additionally, in the interest of maximum flexibility, I will be doing my best to record and upload the lecture shortly after class time, in order to allow for students who may need to temporarily participate remotely to follow the class without falling behind.

Please keep in mind, however, that given a large number of moving pieces (each one of which can malfunction on the day of the lecture), on occasion recording may not be possible or the recording may not be a high-quality substitute for participating in the lecture in person. Same rules apply for the discussions.

ONLINE Lectures:

Lectures will be conducted synchronously (during the scheduled times) online via Zoom, using the Zoom meeting code that you will receive in a separate announcement and you can find on Canvas. Make sure you have Zoom installed before the beginning of the class and have a Zoom account. I will be recording the lectures and uploading them on Yuja, for asynchronous access.

Here is all the information you need to know about the lectures:

- I will be hosting the Zoom meeting and sharing my screen with the slides and the video.
- I will be posting the slides ahead of time, on iLearn.
- I will be recording the session every time and posting a video on Yuja.
- Your microphone should be muted by default during the lecture.
- If you would like to ask a question, please use the “*raise hand*” functionality of Zoom and I will call your name. When I do, feel free to unmute yourself or use the chat to ask your question. Please remember to mute your mic after you are done :-). [Note: in order to enable this functionality, you should open the “Participants” tab on Zoom]
- In order to conserve bandwidth, it is preferred to have your video turned off, but you may turn it on when you are asking a question if you would like to.

Office Hours - Q&As:

- Office hours will be conducted **ONLINE** via Zoom regardless of the mode of instruction. There will be a separate Zoom meeting (the link for which you will receive on a separate announcement and you can also find on Canvas).
- During the office hours, if you are not speaking, please mute your mic.
- Similar to the lecture, when you would like to ask a question, please use the “raise hand” functionality.
- In addition to the regular Zoom meeting hours, there may also be short Zoom meeting times that can be scheduled upon request.
- In addition to Zoom office hours, we will also be using *Piazza* for Q&A and communication, between the instructor/TA and students and between the students.

Exam/Quizzes:

Both the quizzes and the final will be conducted online on Canvas. Below is all the information for both:

1. The exams will run by default during regular class time (for the most up-to-date day, please check the schedule on the course website). *However, there will be asynchronous options available to students who are not able to take the exam during the scheduled time.*
2. The exam will be *closed-notes, closed-book, closed-Google* and so on.
3. There is *no collaboration allowed* during the exam.
4. The exam will consist of short True/False and multiple choice questions, designed to gauge understanding of key concepts in the class.
5. The final may also contain short answer questions
6. You will be seeing one question at a time and you will not be able to backtrack after you answer a question.
7. You will have to finish the exam in one sitting (during the class time)
8. In case of technical issues (e.g., browser crashed, internet connection dropped etc) I will be available to help with restarting your exam.

If we are **IN-PERSON**: you will take the quiz/exam in the classroom using your laptop/portable device.

If we are **ONLINE**: you may take the quiz/exam remotely.